



DEMOCRATIC AND ELECTORAL SERVICES

Dealt with by:	Democratic Services	Switchboard:	01895 837200
Your Ref:		Fax:	01895 837277
My Ref:		e-mail:	democraticservices@southbucks.gov.uk
Date:	9 September 2013	Direct Line:	01895 837225/837227

Dear Councillor

SPECIAL CABINET

A special meeting of the Cabinet will be held as follows:

DATE: TUESDAY, 17TH SEPTEMBER, 2013
TIME: 5.00 PM
VENUE: ROOM 5, CAPSWOOD, OXFORD ROAD, DENHAM

Yours faithfully

Jim Burness

Director of Resources

To: The Cabinet

Mr Busby (Leader)
Mrs Cranmer
Mr Naylor
Mr D Smith
Mrs Woolveridge

Mr Reed (Deputy Leader)



Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

(Pages)

1. **Apologies for Absence**

2. **Future Waste and Recycling Services**

To consider the Part 1 report (including the appendix) of the Director of Services (circulated with the agenda for the meeting of Council) and consider the recommendations in the light of the advice from the Environment and Resources Portfolio Holders set out in the following appendices:

(PLEASE BRING YOUR COPY OF THE COUNCIL AGENDA TO THE MEETING)

Appendix 1 - Extract from Minutes of the meeting of the Environment PAG held on 4 September (1 - 2)

Appendix 2 - Comments from a Virtual meeting of the Resources PAG held on 5 September (3 - 4)

3. **Exclusion of Public**

The Chairman to move the following resolution:-

“That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.”

4. **Future Waste and Recycling Services**

To consider the Part II report of the Director of Services (circulated with the agenda for the meeting of Council) and consider the recommendations in the light of the advice from the Environment and Resources Portfolio Holders set out in the following appendices:

Appendix 1 - Extract from Part II Minutes of the meeting of the Environment PAG held on 4 September (5 - 6)

Appendix 2 - Comments from a Virtual meeting of the Resources PAG held on 5 September (7 - 8)

The next meeting is due to take place on Tuesday, 19 November 2013

This page is intentionally left blank

ENVIRONMENT POLICY ADVISORY GROUP

Meeting - 4 September 2013

Present: Mr Naylor (Chairman)
Mr Bradford, Mr Clark, Mrs Plant, Mrs Royston and Mr Walters

Apologies for absence: Miss Hazell and Mrs Wallis

13. FUTURE WASTE AND RECYCLING SERVICES REPORT

The PAG received a report which updated Members on the progress of the project to introduce new waste and recycling collection services from February 2014.

The report, after explaining how the project was being managed, went on to explain the additional capital and revenue costs that would need to be met as set out in more detail in a Part 2 report.

Members were advised that following advice from the Head of Legal and Democratic Services and the Director of Resources, officers were recommending that wheelie bins and other ancillary products be purchased using an established Framework Contract. This, it was explained, would negate the need for the Local Authorities to undertake costly individual procurement exercises and would therefore provide best value for the Council.

The PAG noted that whilst the project was currently on schedule, certain vehicles were expected to be delivered up to 4 weeks late so additional vehicles would be hired to ensure that the service can be introduced as planned.

In the discussion which followed, the PAG noted the importance of the road shows, which were due to take place in November /December, to ensure that residents understand how the new service will operate.

Having considered the advice of the PAG, the Portfolio Holder has **AGREED** to **RECOMMEND** to Cabinet/Council that

1. The capital and revenue budget changes as outlined in Part II of this report are made;
2. A Framework Contract is used for the purchase of wheelie bins and ancillary equipment, such as food waste caddies;
3. That the authority previously delegated to the Director of Resources in consultation with the Resources Portfolio Holder and the Head of Finance be extended to cover the purchase of wheelie bins and ancillary equipment.

This page is intentionally left blank

RESOURCES POLICY ADVISORY GROUP

Meeting - 5 September 2013

Comments received via email: Mr Smith (Chairman), Mr Anthony, Mr Chhokar and Mr Hardy

17. FUTURE WASTE AND RECYCLING SERVICES REPORT

Members of the PAG were invited to comment on a report, due to be considered at meetings of the Cabinet and Council on 17 September 2013, which provided an update on the project to introduce new waste and recycling collection services from February 2014.

The report, after explaining how the project was being managed, went on to explain the additional capital and revenue costs that would need to be met as set out in more detail in a Part II report.

The report set out the advice from the Head of Legal and Democratic Services and the Director of Resources that officers were recommending that wheelie bins and other ancillary products be purchased using an established Framework Contract. This would negate the need for the Local Authorities to undertake costly individual procurement exercises and would therefore provide best value for the Council.

The report summarised that whilst the project was currently on schedule, certain vehicles were expected to be delivered up to 4 weeks late so additional vehicles would be hired to ensure that the service can be introduced as planned.

Three comments, all in support of the recommendations set out in the report, were received from Members of the PAG.

Having considered the advice of the PAG, the Portfolio Holder has **AGREED** to **RECOMMEND** to Cabinet/Council that

1. The capital and revenue budget changes as outlined in Part II of this report are made;
2. A Framework Contract is used for the purchase of wheelie bins and ancillary equipment, such as food waste caddies;
3. That the authority previously delegated to the Director of Resources in consultation with the Resources Portfolio Holder and the Head of Finance be extended to cover the purchase of wheelie bins and ancillary equipment.

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank